

PowerRetrieve

Interrogate your Documents

PowerRetrieve is a powerful information retrieval system that automatically indexes the text of scanned and electronic documents, turning the entire content into searchable data. With just a few words, dates or letter combinations you can search the full content of email message files, word processing documents, spreadsheets, PDF files, plans, drawings or photographs, even scanned documents, to locate the information you need.



Search

PowerRetrieve empowers users to **interrogate their documents**, drilling down and focusing investigations with ease.

The user interface provides up to four search/results tabs to allow users to review and cross reference multiple search criteria simultaneously.

PowerRetrieve has the ability to narrow or broaden search queries with many tools that are quickly to hand.

Refine search results by applying additional search criteria to the results of a query.

Powerful Search Capabilities

Choose from a wide range of search query technologies to find that all important piece of information instantaneously.

- **Boolean (AND, OR, NOT)**
- **Proximity**
- **Fuzzy Match**
- **Phrases**
- **Related Terms, with custom Thesaurus**
- **Date Aliases**
- **Meta-data**
- **Wildcard**
- **Date and Numeric range search**

Boolean queries allow you to be selective on which words should be included or excluded in documents that match your search criteria.

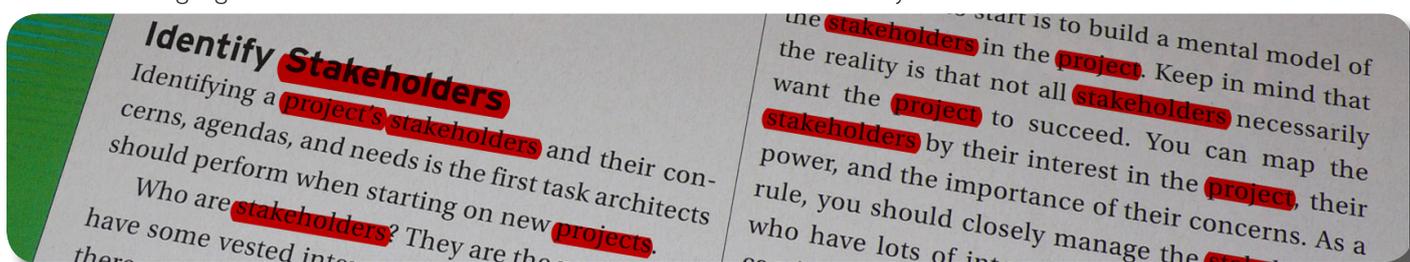
Numeric date searches are automatically expanded to common textual equivalents.

Fuzzy queries will find near spelling matches to your search terms.

A built in thesaurus will automatically find words with the same or similar meanings. It's even possible to create a **custom thesaurus** to expand a single search term to include a category of terms or predefined possible alternatives to your search terms.

Hit Word Highlighting

Hit words are highlighted on the document so that information is available instantly.



Working with Results



Intelligent Hit Lists

Documents are 'scored' based on how close their textual content matches the user's search query. Documents with the highest score are displayed at the top of the hit list. Textual fragments are retrieved for each document and are displayed in the hit list with the most relevant first.

Hit words are **colour coded** to represent how close a match they are to the original search terms.

Search results are displayed with many visual cues to quickly and easily identify how relevant the located document, and text are to your search query.

Users can evaluate their search results instantly and adjust to locate more relevant documents. These visual cues are mimicked in the PDF viewer with the viewer automatically navigating, and highlighting the text in situ on the document.



Reference Folders

Reference folders are special 'Virtual' Document Folders that users can create anywhere in the **PowerRetrieve** fileroom hierarchy that they have access to. They do not contain copies of documents; they simply contain pointers back to the source documents, wherever they are stored in the fileroom.

Collate documents that relate to a particular; case, project or area of interest.

Share Reference folders with colleagues.

Search Reference folders individually or collectively with other Document Folders.

Export documents from your Reference Folders, either in PDF Format or in their original document format, for use outside of the PowerRetrieve environment.



Notes Annotations and Flags

In **PowerRetrieve** you can enhance the value of documents by adding more information. This can be applied to the document as an **annotation**, linked to the document as a **note** or property, or set as a **flag** category.

Annotations are added to the PDF rendering, ensuring that the original source document remains preserved in its original state.

The textual content of notes and annotations are added to the document index and will be returned in search results.

Fast and Easy Deployment



PowerRetrieve is easily deployed with a packaged installation set. No software development is required.

The architecture of the software allows the system to be scaled to handle **high volumes** of documents. Workload can be spread across multiple CPU cores and / or servers.

Administration is straightforward and intuitive through a common user interface.